



# MARINA COAST WATER DISTRICT

11 RESERVATION ROAD, MARINA, CA 93933-2099

Home Page: [www.mcwd.org](http://www.mcwd.org)

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## DIRECTORS

THOMAS P. MOORE  
*President*

JAN SHRINER  
*Vice President*

HERBERT CORTEZ  
PETER LE  
MATT ZEFFERMAN

**Budget Workshop Agenda**  
**Regular Board Meeting/Board Workshop, Board of Directors**  
**Marina Coast Water District**  
**and**  
**Regular Board Meeting, Board of Directors**  
**Marina Coast Water District Groundwater Sustainability Agency**  
Tuesday, April 28, 2020, 6:30 p.m. PST

Due to Governor Newsom's Executive Order N-29-20 and recommendations on protocols to contain the spread of COVID-19, staff and Board members will be attending the April 20, 2020 meeting remotely from various locations and the meeting will be held via Zoom conference. There will be NO physical location of the meeting. The public is strongly encouraged to use the Zoom app for best reception.

There may be limited opportunity to provide verbal comments during the meeting. Persons who are participating via telephone will only be allowed to listen to the proceedings as there is no opportunity for them to be acknowledged for comments. If they wish to address the Board for public comment or on an item on the agenda, they are encouraged to submit comments in writing to Paula Riso at [priso@mcwd.org](mailto:priso@mcwd.org) by 9:00 am on Tuesday, April 28, 2020; such comments will be distributed to the MCWD Board before the meeting.

Members of the public participating by Zoom will be placed on mute during the proceedings and will be acknowledged only when public comment is allowed, after requesting and receiving recognition from the Board President.

Prior to the meeting, participants should download the Zoom app at:

<https://zoom.us/download> A link to simplified instructions for use of the Zoom app is: <https://blog.zoom.us/wordpress/2018/07/03/video-communications-best-practice-guide/>

This meeting may be accessed remotely using the following Zoom link:

<https://us02web.zoom.us/j/96179128876?pwd=L2pYc0NpSHBZWdNCMjJmSGJJZ3h3dz09>

Password: mcwd0428

To participate via phone, please call: 1-669-900-9128; Meeting ID: 961 7912 8876 Password: mcwd0428

***Our Mission:*** We provide our customers with high quality water, wastewater collection and conservation services at a reasonable cost, through planning, management and the development of water resources in an environmentally sensitive manner.

## 1. Call to Order

This agenda is subject to revision and may be amended prior to the scheduled meeting. Pursuant to Government Code section 54954.2(a)(1), the agenda for each meeting of the Board shall be posted at the District offices at 11 Reservation Road and 2840 4<sup>th</sup> Avenue, Marina. The agenda shall also be posted at the following locations but those locations are not official agenda posting locations for purposes of section 54954.2(a)(1): City of Marina Council Chambers. A complete Board packet containing all enclosures and staff materials will be available for public review on the District website, Friday, April 24, 2020. Information about items on this agenda or persons requesting disability related modifications and/or accommodations should contact the Board Clerk 48 hours prior to the meeting at: 831-883-5910.

## 2. Roll Call

## 3. Pledge of Allegiance

**\*4. Public Comment on Closed Session Items** *Anyone wishing to address the Board on matters appearing on Closed Session may do so at this time. Please limit your comment to four minutes. The public may comment on any other items listed on the agenda at the time they are considered by the Board.*

*\*There is a need to take immediate action on the following closed session item and that the need for action came to the attention of the District subsequent to the agenda being posted. A two-thirds vote of the Board members present, or, if less than all of the Board members are present, a unanimous vote of the Board members present is required to add the closed session item.*

## \*5. Closed Session

- A. Pursuant to Government Code 54956.9(d)(4)  
Conference with Legal Counsel – Anticipated Litigation  
Initiation of Litigation – One Potential Case

**6. Oral Communications** *Anyone wishing to address the Board on matters not appearing on the Agenda may do so at this time. Please limit your comment to four minutes. The public may comment on any other items listed on the agenda at the time they are considered by the Board.*

**7. Action Items** *The Board will review and discuss agenda items and take action or direct staff to return to the Board for action at a following meeting. The public may address the Board on these Items as each item is reviewed by the Board. Please limit your comment to four minutes.*

- A. [Consider Adoption of Resolution No. 2020-26 to Approve the Restructuring of the Accounting Department and the New Classification, Job Description and Salary Range for an Accountant](#)

*Action: The Board of Directors will consider approving a new classification, job description and salary range for an Accounting Position for the Finance Department.*

## 8. Budget Workshop

- A. [Receive Presentation on Draft District FY 2020-2021 Budget, Rates, Fees and Charges for the Marina and Ord Community Service Areas and Provide Direction Regarding Preparation of the Final Budget Documents](#)
- B. [Receive District Draft Five-Year Capital Improvements Projects Budget for the Marina and Ord Community Service Areas and Provide Direction Regarding Preparation of the Final CIP Budget Documents](#)

## 9. Board Member Requests for Future Agenda Items

**10. Director's Comments** *Director reports on meetings with other agencies, organizations and individuals on behalf of the District and on official District matters.*

**11. Adjournment** *Set or Announce Next Meeting(s), date(s), time(s), and location(s):*

*Regular Meeting: Monday, May 18, 2020, 6:30 p.m.,  
District Office, 11 Reservation Road, Marina  
Via Videoconference Meeting*

Marina Coast Water District  
Agenda Transmittal

Agenda Item: 7-A

Meeting Date: April 28, 2020

Prepared By: Rose Gill and Kelly Cadiente

Approved By: Keith Van Der Maaten

Agenda Title: Consider Adoption of Resolution No. 2020-26 to Approve the Restructuring of the Accounting Department and the New Classification, Job Description and Salary Range for an Accountant

Staff Recommendation: Staff recommends the Board adopt Resolution No. 2020-26 to approve the restructuring of the accounting department and the new classification, job description and salary range for an accountant.

Background: *Strategic Plan Mission Statement – We provide our customers with high quality water, wastewater collection and conservation services at a reasonable cost, through planning, management and the development of water resources in an environmentally sensitive manner.*

Over the past several years, the volume of work in the accounting department has increased exponentially. In order to meet District and department deadlines, staff has been working a high volume of overtime, the Accounting Supervisor in particular. While the department has been able to meet the increased workload and also accomplish debt re-financing, new debt financings, manage grant and contributions for the Regional Urban Water Augmentation Projects (RUWAP) and Ground Water Sustainability Planning, it is not feasible to continue to meet these tasks through overtime. Staff concludes that it would better serve the District's accounting needs and the needs of the accounting staff by reorganizing the department.

Discussion/Analysis: Staff is recommending the elimination of the Accountant I/II classification, the reclassification of the Accountant I position to Accounting Technician and the addition of a new full-time employee (FTE) entitled Accountant.

Initially, when the Accountant I/II classification was created, the Accountant I position duties encompassed payroll and other accounting duties and the Accountant II position included supervisory duties as well as the more complex accounting and financial reporting of the District. Based on the classification study in FY 2017-2018, the Accountant II position was reclassified to the Accounting Supervisor position thus eliminating the need for the I/II classification for Accountant.

By eliminating the Accountant I/II classification and creating a single classification of Accountant, the majority of the Accountant I position duties, namely payroll processing, will be added to the Accounting Technician classification. The Accounting Technicians will be cross trained in both accounts payable and payroll in order to provide coverage. The other accounting duties will be absorbed by the Accountant position who will also perform some of the more routine duties previously performed by the Accounting Supervisor such as Purchase Orders, Accounts Payable, Payroll batch review, routine journal entries, bank reconciliations, etc. that take up much of the Supervisor's time during normal work hours thus reducing the need for the large amount of overtime.

Koff & Associates were contacted and recommended reclassing the Accounting Technician salary range from range 13 to range 15 due to the required knowledge and skills related to both accounts payable and payroll functions. Koff also reviewed the proposed Accountant position job description and recommended a salary range of 21 for the position which is market comparable and accurately fits within the proposed reorganization of the department.

The proposed annual market salary ranges would be:

Position	Range	Current		Recommended			Difference <sup>1</sup>
		Step	Annual	Range	Step	Annual	
Accounting Technician	13	6	\$ 76,391	15	6	\$ 80,258	\$ 3,867
Accountant			\$ -	21	6	\$ 93,075	\$ 93,075
Accounting Supervisor	31	6	\$ 119,143	31	6	\$ 119,143	\$ -

<sup>1</sup>Differences calculated based on Step 6 of each range

The Accountant position benefits would total approximately \$47,000. The total fiscal impact of the reorganization is approximately \$133,000 (\$129,000 for the Accountant position and \$4,000 for the range increase for the Accounting Technician). This would be partially offset with overtime savings of approximately \$52,000 for a net increase in wages and benefit costs of \$81,000. Staff therefore recommends approval of the reorganization of the accounting department and the Accountant position to be approved such that the recruitment would result in a start date of July 1, 2020 in coordination with the FY 2020-2021 budget.

On April 22, 2020, the District Management met and conferred with the Marina Coast Water District Employee Association (MCWDEA) representative regarding the job classification and job description changes and there were no issues with the MCWDEA regarding the restructure. The Budget and Personnel Committee met on April 24, 2020 and discussed the restructure and recommend approval of the new classification, job description and salary range for an accountant.

Environmental Review Compliance: None required.

Financial Impact:  Yes  No Funding Source/Recap: Marina Water 24%; Marina Sewer 6%; Ord Water 56%; and Ord Sewer 14%

Other Considerations: The Board can decide to remain status quo with the staffing level but that would result in the need to hire consultants to assist in completing work.

Material Included for Information Consideration: Resolution No. 2020-26; Accountant Job Description; and Chart to illustrate proposed changes to the Accounting Department.

Action Required:  Resolution  Motion  Review  
(Roll call vote is required)

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Board Action

Motion By \_\_\_\_\_ Seconded By \_\_\_\_\_ No Action Taken \_\_\_\_\_

Ayes \_\_\_\_\_

Abstained \_\_\_\_\_

Noes \_\_\_\_\_

Absent \_\_\_\_\_

April 28, 2020

Resolution No. 2020-26  
Resolution of the Board of Directors  
Marina Coast Water District  
Approving the Restructuring of the Accounting Department  
and the New Classification, Job Description and Salary Range for an Accountant

RESOLVED by the Board of Directors (“Directors”) of the Marina Coast Water District (“District”), at a meeting duly called and held on April 28, 2020, via a videoconference pursuant to Gov. Newsom’s Executive Order N-29-20, as follows:

WHEREAS, over the past several years, the volume of work in the accounting department has increased exponentially and in order to meet District and department deadlines, staff has been working a high volume of overtime, the Accounting Supervisor in particular; and,

WHEREAS, while the department has been able to meet the increased workload and also accomplish debt re-financing, new debt financings, manage grant and contributions for the Regional Urban Water Augmentation Projects (RUWAP) and Ground Water Sustainability Planning, it is not feasible to continue to meet these tasks through overtime and it would better serve the District’s accounting needs and the needs of the accounting staff by reorganizing the department; and,

WHEREAS, Koff & Associates were contacted and recommended reclassing the Accounting Technician salary range from range 13 to range 15 due to the required knowledge and skills related to both accounts payable and payroll functions and a salary range of 21 for the Accountant position which is market comparable and accurately fits within the proposed reorganization of the department; and,

WHEREAS, the total fiscal impact of the reorganization is approximately \$133,000 which would be partially offset with overtime savings of approximately \$52,000 for a net increase in wages and benefit costs of \$81,000.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Marina Coast Water District as follows:

1. Eliminates the Accountant I/II classification.
2. Reclassifies the Accountant I position to an additional Accounting Technician position.
3. Creates the classification, job description of an Accountant position at salary range 21.

PASSED AND ADOPTED on April 28, 2020, by the Board of Directors of the Marina Coast Water District by the following roll call vote:

Ayes: Directors \_\_\_\_\_

Noes: Directors \_\_\_\_\_

Absent: Directors \_\_\_\_\_

Abstained: Directors \_\_\_\_\_

\_\_\_\_\_  
Thomas P. Moore, President

ATTEST:

\_\_\_\_\_  
Keith Van Der Maaten, Secretary

CERTIFICATE OF SECRETARY

The undersigned Secretary of the Board of the Marina Coast Water District hereby certifies that the foregoing is a full, true and correct copy of Resolution No. 2020-26 adopted April 28, 2020.

\_\_\_\_\_  
Keith Van Der Maaten, Secretary



## ACCOUNTANT

### **DEFINITION**

Under general supervision of the Accounting Supervisor, performs detailed professional accounting, administrative and technical work in support of the District's financial, auditing and treasurer programs, including reviewing work and providing training to technical and office support staff in the Accounting Division; demonstrates a full understanding of policies and procedures and work methods associated with assigned duties; and performs other duties as required.

### **SUPERVISION RECEIVED AND EXERCISED**

General supervision is given by the Accounting Supervisor and the Director of Administrative Services. May supervise technical and support staff in the absence of the Accounting Supervisor.

### **CLASS CHARACTERISTICS**

This classification is that of a lead in the department. This class is distinguished from the Accounting Technician by the assignment of the full range of duties. Employees at this level receive only occasional instruction or assistance as new or unusual situations arise. Incumbents are expected to perform a wide variety of professional accounting duties. Adequate performance at this level requires the knowledge of departmental or office procedures and precedents. Work is normally reviewed upon completion and for overall results. This class is distinguished from the Accounting Supervisor in that the latter has full supervisory responsibilities over the accounting staff.

### **EXAMPLES OF DUTIES (Illustrative Only)**

- Provides responsible professional and technical assistance in the administration and implementation of the District's financial, auditing, and accounting programs.
- Assists in ensuring the integrity of the general ledger, including evaluating and analyzing transactions and preparing accurate and timely financial analyses and reports.
- May assist with the preparation of quarterly and annual financial statements.
- Reviews and commits all accounts payable invoice and payroll batches in the financial software system.
- Reconciles all cash accounts.
- Prepares monthly and periodic journal entries and reconciliations in preparation of monthly, quarterly and year-end closings.
- Performs analysis, research, journal entries and schedules during year-end closing.
- Annually prepares and distributes payroll tax forms and vendor 1099's forms.
- May assist in the preparation of the District's Operating budget.
- Assists in the annual audits.
- May provide training to lower-level staff.

- Operates standard office equipment, including job-related computer hardware and software applications, facsimile equipment and multi-line telephones; may operate other department-specific equipment.
- Establish and maintain effective working relationships and act in a courteous manner when interacting with the public, Board members, vendors, contractors and District staff in person and over the telephone.

## **QUALIFICATIONS**

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill and/or ability required. Reasonable accommodations may be made to assist individuals with disabilities to perform the essential functions.

### Knowledge:

- Modern principles, practices and methods of public and governmental accounting and financing, including program budgeting, cost accounting, and auditing and their application to municipal operations.
- General principles and practices of data processing and its applicability to accounting and municipal operations.
- Basic and advanced arithmetic and statistical techniques.
- Applicable Federal and State laws; District and Department regulations, codes, policies, and procedures.
- Basic standard office practices and procedures, including the use of standard office equipment.
- Computer applications related to the work, including word processing and spreadsheet applications.
- Recordkeeping principles and procedures.
- Techniques for dealing effectively with the public, vendors, contractors and District staff, in person and over the telephone.

### Skills:

- Build and maintain positive working relationships with the public, vendors, District staff and Board members.
- Accurately respond to inquiries in person or by telephone of accounting functions and analysis.
- Read, write and speak English effectively to communicate in person or over the telephone.
- Analyzing data and information using established criteria in order to identify and select alternatives.
- Organize and prioritize a variety of projects and multiple tasks in an effective and timely manner.

### Abilities:

- Perform professional accounting work; examine, audit, analyze, interpret, prepare and verify fiscal, financial, and statistical records and reports.
- Prepare clear and concise reports, correspondence, policies, procedures, and other written materials.
- Make accurate arithmetic, financial, and statistical computations.

- Understand written sentences and paragraphs in work-related documents.
- Organize and prioritize a variety of projects and multiple tasks in an effective and timely manner; organize own work, set priorities and meet crucial time deadlines.
- Operate modern office equipment including computer equipment and specialized software applications and programs, including specific spreadsheet and database programs at an intermediate to advanced level.
- Use tact, initiative, prudence, and independent judgment within general policy and legal guidelines.
- Establish and maintain effective working relationships with those contacted in the course of the work.
- Analyze financial data and draw sound conclusions.

**Education and Experience:**

To qualify, a successful incumbent must possess both education and experience, which would provide the required knowledge and abilities. Experience may not substitute for education. However, the requirement for equivalent to a Bachelor's degree could be met by demonstrating completion of a number of higher-level educational units that would normally meet a Bachelor degree requirement. Minimum requirements to obtain the requisite knowledge and abilities are Equivalent to a Bachelor's degree from an accredited college or university with major coursework in accounting, business administration or a related field and five (3) years of increasingly responsible professional accounting experience.

**Licenses or Certifications:**

Possession of a valid California Class C Driver's License and the ability to be insured for the operation of a District vehicle in accordance with the terms and conditions of the District's insurance program.

**Physical Demands:**

Must possess mobility to work in a standard office setting including standing, walking, sitting, kneeling, stooping, reaching overhead and below waist level. Use of standard office equipment, including a computer; vision to read printed materials and a computer screen; and hearing and speech to communicate in person, over the telephone.

FLSA Status:            Non-exempt eligible for overtime

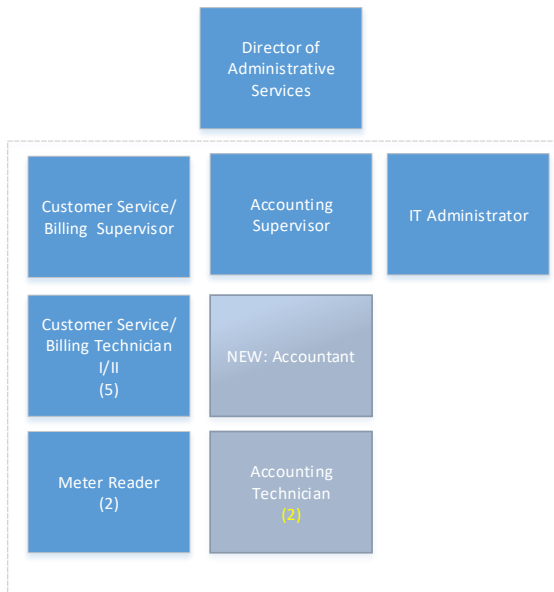
Bargaining Unit:      MCWD Employees Association



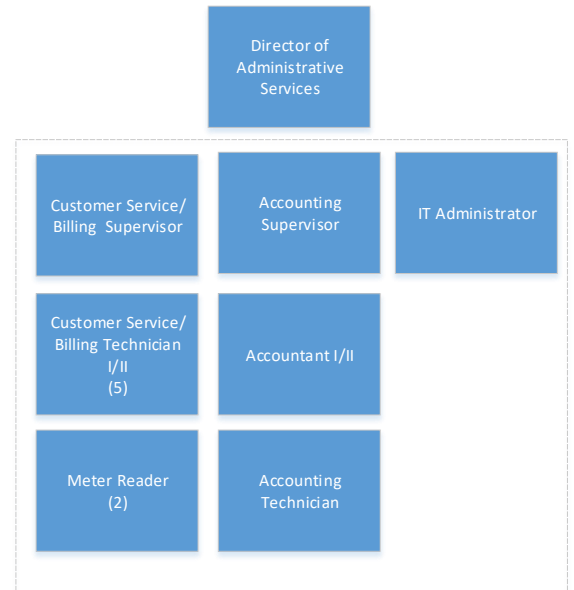
# Accounting Department Restructuring Organization Chart

FY 2020/2021  
(Proposed)

## Proposed



## Current



Marina Coast Water District  
Agenda Transmittal

Agenda Item: 8-A

Meeting Date: April 28, 2020

Submitted By: Kelly Cadiente

Approved By: Keith Van Der Maaten

Agenda Title: Receive Presentation on Draft District FY 2020-2021 Budget, Rates, Fees and Charges for the Marina and Ord Community Service Areas and Provide Direction Regarding Preparation of the Final Budget Documents

Staff Recommendation: The Board receives the presentation on the draft District budget for FY 2020-2021 and provides direction to staff regarding preparation of the final budget documents.

Background: *Strategic Plan, Objective No. 3 – To manage public funds to assure financial stability, prudent rate management, and demonstrate responsible stewardship. Our fiscal strategy is to forecast, control and optimize income and expenditures in an open and transparent manner. We will efficiently use our financial resources to assure availability to fund current and future demands.*

On March 16, 2020, the Board originally set the date for the FY 2020-2021 Budget Workshop for April 6, 2020. The workshop was re-scheduled to April 20, 2020 due to the need to implement remote meeting capability in order to meet with the Shelter in Place Orders in relation to COVID-19.

Discussion/Analysis: The Draft 2020-2021 District Budget was distributed to the Board on April 15, 2020 for review in preparation for the budget workshop. Edits and further revisions are anticipated based on discussions by the Board of the Draft Budget and on items for consideration by the Board on the April 28, 2020 Board agenda.

Environmental Review Compliance: None.

Financial Impact:  Yes  No Funding Source/Recap: None

Materials Included for Information/Consideration: [Draft FY 2020-2021 Budget Document](#) dated April 20, 2020 (provided separately).

Action Required:  Resolution  Motion  Review

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Board Action

Motion By \_\_\_\_\_ Seconded By \_\_\_\_\_ No Action Taken \_\_\_\_\_

Ayes \_\_\_\_\_ Abstained \_\_\_\_\_

Noes \_\_\_\_\_ Absent \_\_\_\_\_

Marina Coast Water District  
Agenda Transmittal

Agenda Item: 8-B

Meeting Date: April 28, 2020

Prepared By: Michael Wegley

Approved By: Keith Van Der Maaten

Agenda Title: Receive Draft District Five-Year Capital Improvement Projects Budget for the Marina and Ord Community Service Areas and Provide Direction Regarding Preparation of the Final CIP Budget Documents

Staff Recommendation: The Board of Directors receive the District draft Five-Year Capital Improvement Projects (CIP) Budget overview for the Marina and Ord Community Service Areas and provide direction to staff to include preparation of the final budget documents.

Background: *Strategic Plan, Goal No. 3.6 - Fiscal reserves management for the maintenance/replacement/expansion of the District's infrastructure.*

Each year, the District follows a budget development process that results in Board approval of the annual budget. Annual update of the District's CIP follows the same schedule. The current budget was adopted on June 25, 2019.

Discussion/Analysis: The attached Five-Year CIP project list includes projects in progress in the current Fiscal Year (FY 2019-2020) and those required in future years. Projects needed in the next five years are shown with funding in the proposed FY, and the remaining projects are shown in "Out Years" (beyond FY 2024-2025). The Category column in the table indicates the project addresses an existing deficiency (E), a single development project (S), or multiple development projects (M). The majority of the projects needed address existing deficiencies (aging equipment requiring replacement, service mains which have failed in recent years, and water storage tanks). In the out years, the category EDS means Eastern Distribution System, which is the planned relocation of wells inland to avoid seawater intrusion, should that need arise.

Projects are listed by service area and system. General Water (GW) and General Sewer (GS) projects affect both service areas. District-wide projects (WD) affect all four cost centers. Water augmentation projects are listed at the very end. The CIP includes the design and construction cost for the Districts share in the recycled water pipeline.

Some of the projects have moved earlier or later compared to the FY 2019-2020 budget projection, due to the observed pace of redevelopment in the Ord Community and synchronizing pipeline projects with the related road improvements by the land use jurisdictions.

The highest priority wastewater project is replacement of the Ord Village Force Main and Lift Station Improvement Project. The Ord Village Lift Station is west of Seaside Highlands and Highway 1. The lift station pumps wastewater back across the Freeway and uphill to the Gigling lift station on the east side of Highway 1 to be pumped again. The Ord Village force main has ruptured and leaked many times over the years and needs replacement. Staff is working with the City of Seaside to relocate the lift station east of Highway 1 to eliminate crossing Highway 1 twice and be away from the State Park.

The A-Zone water storage reservoirs and B/C Booster pump station remains a high priority project. The District Board entered into an agreement with California State University in 2006 to locate the A-Zone reservoirs and B/C Booster pump station on the CSUMB campus. The District obtained easements for the project and is in the planning and design process. The tanks will be located at an elevation allowing fire flows to be met and improving operational efficiency. The B/C Booster pumps will be relocated from the sand tank next to the A-zone reservoirs boosting the water into the B- and C-Zones. Once completed and in operation the Sand Tank and existing B/C Booster Pump Station, which were constructed prior to 1963, will be demolished for development in Marina Heights.

Environmental Review Compliance: None.

Financial Impact:     \_\_\_\_\_Yes     \_\_\_X\_\_\_No             Funding Source/Recap: None

Other Considerations: The Board can suggest alternative projects.

Materials Included for Information/Consideration: Attachment 1- Draft Five-Year CIP Budget Sheets.

Action Required:     \_\_\_\_\_Resolution     \_\_\_\_\_Motion     \_\_\_X\_\_\_Review

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Board Action

Motion By\_\_\_\_\_ Seconded By\_\_\_\_\_ No Action Taken\_\_\_\_\_

Ayes\_\_\_\_\_ Abstained\_\_\_\_\_

Noes\_\_\_\_\_ Absent\_\_\_\_\_

**Marina Coast Water District**  
**DRAFT Five-Year CIP**

CIP No.	PROJECT DESCRIPTION	FY 2019-20 Estimated	FY 2020-21 Proposed	FY 2021-22 Proposed	FY 2022-23 Proposed	FY 2023-24 Proposed	FY 2024-25 Proposed	OUT YEARS	TOTAL	CATEGORY
<b>Marina Water</b>										
MW-0111	Beach Road Pipeline	\$40,000	\$454,815	\$0	\$0	\$0	\$0	\$0	\$494,815	E
MW-0302	Crescent Ave Connector to Reservoir 2	\$20,000	\$196,000	\$0	\$0	\$0	\$0	\$0	\$216,000	E
MW-0303	Reindollar Replacement from Calif. Ave to Vaughn Ave	\$0	\$0	\$0	\$0	\$0	\$382,000	\$0	\$382,000	M
MW-0304	Armstrong Ranch Development	\$0	\$0	\$0	\$0	\$0	\$0	\$1,384,000	\$1,384,000	S
MW-0109	Lake Court Waterline Extension	\$0	\$0	\$0	\$0	\$0	\$0	\$500,000	\$500,000	S
	Subtotal	\$60,000	\$650,815	\$0	\$0	\$0	\$382,000	\$1,884,000	\$2,976,815	
<b>Marina Sewer</b>										
MS-0143	Replace Lift Station No. 6 (Crescent)	\$100,000	\$0	\$0	\$0	\$0	\$0	\$0	\$100,000	E
MS-0202	Carmel Ave Sewer Main Improvement Project	\$0	\$60,000	\$330,000	\$0	\$0	\$0	\$0	\$390,000	E
MS-0138	Hillcrest Ave/Sunset Ave Sewer Main Imp. Project	\$0	\$0	\$0	\$60,000	\$300,000	\$0	\$0	\$360,000	E
MS-0141	Reservation Rd from Nicklas Lane to Crescent Ave.	\$0	\$0	\$0	\$0	\$598,000	\$0	\$0	\$598,000	E
MS-0172	Reservation Rd from Crescent to Seacrest	\$0	\$0	\$0	\$0	\$0	\$654,000	\$0	\$654,000	E
MS-0203	Abdy Way & Paul Davis Dr Sewer Main Imps Project	\$0	\$0	\$0	\$0	\$0	\$0	\$1,116,000	\$1,116,000	S
MS-0205	Del Monte/Reservation Road Sewer Main Imp. Project I	\$0	\$0	\$0	\$0	\$0	\$0	\$240,000	\$240,000	M
MS-0137	Del Monte/Reservation Road Sewer Main Imp. Project II	\$0	\$0	\$0	\$0	\$0	\$0	\$375,000	\$375,000	M
MS-0201	Armstrong Ranch Sewer Improvements	\$0	\$0	\$0	\$0	\$0	\$0	\$5,428,600	\$5,428,600	M
MS-0207	Marina WWTP Demolition	\$0	\$0	\$0	\$0	\$0	\$0	\$883,300	\$883,300	E
	Subtotal	\$100,000	\$60,000	\$330,000	\$60,000	\$898,000	\$654,000	\$8,042,900	\$10,144,900	

**Category Legend**  
E= CIP supports existing Infrastructure  
EDS= Eastern Distribution System (inland well-field)  
S= CIP supports a single parcel's or owner's project  
M= CIP supports projects for multiple parcels or owners



**Marina Coast Water District**  
**DRAFT Five-Year CIP**

CIP No.	PROJECT DESCRIPTION	FY 2019-20 Estimated	FY 2020-21 Proposed	FY 2021-22 Proposed	FY 2022-23 Proposed	FY 2023-24 Proposed	FY 2024-25 Proposed	OUT YEARS	TOTAL	CATEGORY
<b>Ord Water</b>										
OW-0206	Inter-Garrison Road Pipeline Up-Sizing	\$772,400	\$0	\$0	\$0	\$0	\$0	\$0	\$772,400	M
OW-0193	Imjin Parkway Pipeline, Reservation Rd to Abrams Drive	\$51,000	\$800,000	\$0	\$0	\$0	\$0	\$0	\$851,000	E
OW-0202	South Boundary Road Pipeline	\$40,000	\$2,660,000	\$0	\$0	\$0	\$0	\$0	\$2,700,000	M
OW-0306	D-Zone Booster Pump Replacement	\$0	\$80,000	\$0	\$0	\$0	\$0	\$0	\$80,000	E
OW-0201	Gigling Transmission from D Booster to JM Blvd	\$0	\$125,000	\$785,000	\$0	\$0	\$0	\$0	\$910,000	E
OW-0204	2nd Ave Connection, Reindollar to Imjin Pkwy	\$0	\$0	\$1,215,000	\$0	\$0	\$0	\$0	\$1,215,000	E
OW-0230	Wellfield Main 2B -Well 31 to Well 34	\$0	\$0	\$170,000	\$1,115,000	\$0	\$0	\$0	\$1,285,000	E
OW-0127	CSUMB Pipeline Up-Sizing -Commercial Fireflow	\$0	\$0	\$100,000	\$198,000	\$0	\$0	\$0	\$298,000	E
OW-0203	7th Avenue and Gigling Rd	\$0	\$0	\$0	\$70,000	\$200,000	\$0	\$0	\$270,000	E
OW-0129	Rehabilitate Well 31	\$0	\$0	\$0	\$0	\$1,710,000	\$0	\$0	\$1,710,000	E
OW-0211	D-Zone pipeline in Eastside Parkway Alignment	\$0	\$0	\$0	\$0	\$420,000	\$2,500,000	\$0	\$2,920,000	M
OW-0209	Pipeline Up-Sizing -between Dunes & MainGate	\$0	\$0	\$0	\$0	\$0	\$300,000	\$0	\$300,000	M
OW-0210	Sand Tank Demolition	\$0	\$0	\$0	\$0	\$0	\$540,000	\$0	\$540,000	E
OW-0122	Replace D & E Reservoir Off-Site Piping	\$0	\$0	\$0	\$0	\$0	\$0	\$1,100,000	\$1,100,000	E
OW-0167	2nd Ave extension to Gigling Rd	\$0	\$0	\$0	\$0	\$0	\$0	\$275,000	\$275,000	E
OW-0118	B4" Zone Tank @ East Garrison "	\$0	\$0	\$0	\$0	\$0	\$0	\$3,100,000	\$3,100,000	S
OW-0212	Reservoir D2" + D-BPS Up-Size "	\$0	\$0	\$0	\$0	\$0	\$0	\$4,000,000	\$4,000,000	E
OW-0208	Pipeline Up-Sizing -to Stockade	\$0	\$0	\$0	\$0	\$0	\$0	\$710,000	\$710,000	S
OW-0214	Imjin Road, 8th St. to Imjin Pkwy	\$0	\$0	\$0	\$0	\$0	\$0	\$1,100,000	\$1,100,000	E
OW-0121	C2" to "B4" Pipeline and PRV Station "	\$0	\$0	\$0	\$0	\$0	\$0	\$1,410,000	\$1,410,000	S
OW-0171	Eucalyptus Rd Pipeline	\$0	\$0	\$0	\$0	\$0	\$0	\$2,350,000	\$2,350,000	M
OW-0213	Reservoir B4/B5 to East Garrison Pipeline	\$0	\$0	\$0	\$0	\$0	\$0	\$260,000	\$260,000	S
OW-0216	UCMBEST Pipeline	\$0	\$0	\$0	\$0	\$0	\$0	\$762,500	\$762,500	S
OW-0217	Reservation Road, Imjin to MBEST Drive	\$0	\$0	\$0	\$0	\$0	\$0	\$727,000	\$727,000	M
OW-0218	Golf Boulevard Transmission Line	\$0	\$0	\$0	\$0	\$0	\$0	\$1,100,000	\$1,100,000	M
OW-0219	B5" Zone Tank @ East Garrison " & Pipeline	\$0	\$0	\$0	\$0	\$0	\$0	\$3,600,000	\$3,600,000	S
OW-0231	Wellfield Main 3A -Intergarrison to ASP Bldg	\$0	\$0	\$0	\$0	\$0	\$0	\$3,550,000	\$3,550,000	E
OW-0232A	Install Well 36 -Retire Well 29	\$0	\$0	\$0	\$0	\$0	\$0	\$3,000,000	\$3,000,000	E
OW-0232B	Wellfield Main 1B -between Wells 36 and 35	\$0	\$0	\$0	\$0	\$0	\$0	\$3,200,000	\$3,200,000	E
OW-0233	Wellfield Main 1C (Parallel) Well 36 to ASP Bldg	\$0	\$0	\$0	\$0	\$0	\$0	\$3,750,000	\$3,750,000	M
OW-0234	B-BPS at ASP Bldg	\$0	\$0	\$0	\$0	\$0	\$0	\$1,355,000	\$1,355,000	M
OW-0235	Ord Well-head Disinfection	\$0	\$0	\$0	\$0	\$0	\$0	\$2,750,000	\$2,750,000	M
	Subtotal	\$863,400	\$3,665,000	\$2,270,000	\$1,383,000	\$2,330,000	\$3,340,000	\$38,099,500	\$51,950,900	

**Marina Coast Water District  
DRAFT Five-Year CIP**

CIP No.	PROJECT DESCRIPTION	FY 2019-20 Estimated	FY 2020-21 Proposed	FY 2021-22 Proposed	FY 2022-23 Proposed	FY 2023-24 Proposed	FY 2024-25 Proposed	OUT YEARS	TOTAL	CATEGORY
<b>Ord Sewer</b>										
OS-0147	Ord Village Sewer Pipeline & Lift Station Impr Project	\$96,000	\$3,300,000	\$0	\$0	\$0	\$0	\$0	\$3,396,000	E
OS-0205	Imjin LS & Force Main Improvements-Phase 1	\$125,000	\$1,161,370	\$0	\$0	\$0	\$0	\$0	\$1,286,370	M
OS-0152	Hatten & Booker LS Improvements Project	\$137,000	\$395,000	\$0	\$0	\$0	\$0	\$400,000	\$932,000	E
OS-0203	Gigling LS and FM Improvements	\$0	\$2,125,000	\$0	\$0	\$0	\$0	\$0	\$2,125,000	E
OS-0153	Misc. Lift Station Improvements	\$0	\$0	\$170,000	\$0	\$424,000	\$0	\$0	\$594,000	E
OS-0154	Del Rey Oaks-Collection System Planning	\$0	\$0	\$0	\$70,000	\$0	\$0	\$0	\$70,000	S
OS-0202	Sewer Improvements-DRO	\$0	\$0	\$0	\$502,454	\$0	\$0	\$1,537,510	\$2,039,964	S
OS-0204	CSUMB Developments	\$0	\$0	\$0	\$625,000	\$0	\$0	\$0	\$625,000	S
OS-0209	Imjin LS & Force Main Improvements-Phase 2	\$0	\$0	\$0	\$0	\$1,500,000	\$0	\$0	\$1,500,000	E
OS-0207	Seaside Resort Sewer Imps. Project	\$0	\$0	\$0	\$0	\$330,000	\$0	\$0	\$330,000	S
OS-0215	Demolish Ord Main Garrison WWTP	\$0	\$0	\$0	\$0	\$0	\$1,625,000	\$0	\$1,625,000	E
OS-0148	Marina Heights Sewer Pipeline Improvements Project	\$0	\$0	\$0	\$0	\$0	\$830,000	\$0	\$830,000	M
OS-0149	Dunes Sewer Pipeline Replacement Projects	\$0	\$0	\$0	\$0	\$0	\$0	\$465,000	\$465,000	M
OS-0208	Parker Flats Collection System	\$0	\$0	\$0	\$0	\$0	\$0	\$105,000	\$105,000	M
OS-0151	Cypress Knolls Sewer Pipeline Improvements Project	\$0	\$0	\$0	\$0	\$0	\$0	\$100,000	\$100,000	S
OS-0150	East Garrison Lift Station Improvements	\$0	\$0	\$0	\$0	\$0	\$0	\$550,000	\$550,000	E
OS-0206	Fitch Park Sewer Improvements	\$0	\$0	\$0	\$0	\$0	\$0	\$127,071	\$127,071	S
OS-0210	1st Ave Sewer Pipeline Replacement Project	\$0	\$0	\$0	\$0	\$0	\$0	\$410,000	\$410,000	M
OS-0211	Gen'l Jim Moore Sewer Pipeline Replacement Project	\$0	\$0	\$0	\$0	\$0	\$0	\$50,000	\$50,000	M
OS-0212	Gen'l Jim Moore Sewer Pipeline Replacement Project III	\$0	\$0	\$0	\$0	\$0	\$0	\$185,000	\$185,000	M
OS-0214	Intergarrison/8th Ave SS (for Eastside Pkwy developments)	\$0	\$0	\$0	\$0	\$0	\$0	\$1,035,300	\$1,035,300	M
OS-0213	MOW Capacity Buy-In Beyond 2.2 MGD	\$0	\$0	\$0	\$0	\$0	\$0	\$11,100,000	\$11,100,000	M
OS-0216	Sewer Improvements-Seaside East	\$0	\$0	\$0	\$0	\$0	\$0	\$6,500,000	\$6,500,000	S
OS-0217	Sewer Improvements-City of Monterey	\$0	\$0	\$0	\$0	\$0	\$0	\$1,400,000	\$1,400,000	S
	Subtotal	\$358,000	\$6,981,370	\$170,000	\$1,197,454	\$2,254,000	\$2,455,000	\$23,964,881	\$37,380,705	

**Category Legend**

- E= CIP supports existing Infrastructure
- EDS= Eastern Distribution System (inland well-field)
- S= CIP supports a single parcel's or owner's project
- M= CIP supports projects for multiple parcels or owners

**Marina Coast Water District**  
**DRAFT Five-Year CIP**

CIP No.	PROJECT DESCRIPTION	FY 2019-20 Estimated	FY 2020-21 Proposed	FY 2021-22 Proposed	FY 2022-23 Proposed	FY 2023-24 Proposed	FY 2024-25 Proposed	OUT YEARS	TOTAL	CATEGORY
<b>General Water (32% Marina, 68% Ord)</b>										
GW-0112	A1 & A2 Zone Tanks & B/C Booster Station	\$364,720	\$6,695,000	\$6,590,000	\$0	\$0	\$0	\$0	\$13,649,720	M
GW-0305	California Ave & Imjin Pkwy Pipeline - Abrams to Marina Heights	\$0	\$2,400,000	\$0	\$0	\$0	\$0	\$0	\$2,400,000	M
GW-0307	Intertie Meter Replacement	\$0	\$81,000	\$0	\$0	\$0	\$0	\$0	\$81,000	E
GW-0123	B2" Zone Tank @ CSUMB "	\$0	\$140,000	\$1,275,000	\$1,000,000	\$0	\$0	\$0	\$2,415,000	M
GW-0210	Reservoir A3 (1.6 MG)	\$0	\$0	\$0	\$0	\$0	\$0	\$3,470,000	\$3,470,000	M
GW-0231	Install Well 37 -Retire well 12	\$0	\$0	\$0	\$0	\$0	\$0	\$6,250,000	\$6,250,000	EDS
GW-0232	Install Well 38 -Retire well 10	\$0	\$0	\$0	\$0	\$0	\$0	\$6,250,000	\$6,250,000	EDS
GW-0233	A-BPS at ASP Bldg + Forebay Tank	\$0	\$0	\$0	\$0	\$0	\$0	\$1,670,000	\$1,670,000	EDS
GW-0234	Install Well 39 -Retire Well 30	\$0	\$0	\$0	\$0	\$0	\$0	\$6,250,000	\$6,250,000	EDS
GW-0235	B-BPS Expansion and Transmission to A1/A2 Tanks	\$0	\$0	\$0	\$0	\$0	\$0	\$13,100,000	\$13,100,000	EDS
GW-0236	Install Well 40 -Retire Well 11	\$0	\$0	\$0	\$0	\$0	\$0	\$6,250,000	\$6,250,000	EDS
GW-0237	Install Well 41 -Retire Well 31	\$0	\$0	\$0	\$0	\$0	\$0	\$6,250,000	\$6,250,000	EDS
	Subtotal	\$364,720	\$9,316,000	\$7,865,000	\$1,000,000	\$0	\$0	\$49,490,000	\$68,035,720	
<b>General Sewer (35% Marina, 65% Ord)</b>										
GS-0201	Del Monte/Reservation Road Sewer Main Improvements	\$0	\$0	\$275,000	\$0	\$0	\$0	\$0	\$275,000	E
	Subtotal	\$0	\$0	\$275,000	\$0	\$0	\$0	\$0	\$275,000	
<b>Water District-Wide (25% MW, 7%MS, 54%OW, 14%OS)</b>										
WD-0106	Corp Yard Demolition & Rehab	\$24,000	\$520,000	\$500,000	\$0	\$3,000,000	\$0	\$2,000,000	\$6,044,000	E
WD-0110	Asset Management Program -Phase II	\$0	\$0	\$0	\$250,000	\$0	\$0	\$0	\$250,000	E
WD-0110A	Asset Management Program --Phase III	\$0	\$0	\$0	\$0	\$0	\$250,000	\$0	\$250,000	E
WD-0308	Emergency Generator Project	\$1,500,000	\$0	\$0	\$0	\$0	\$0	\$0	\$1,500,000	E
WD-0115A	SCADA System Improvements (Security + RD integration)	\$0	\$0	\$0	\$0	\$0	\$0	\$410,000	\$410,000	E
	Subtotal	\$1,524,000	\$520,000	\$500,000	\$250,000	\$3,000,000	\$250,000	\$2,410,000	\$8,454,000	
<b>Shared Project Costs</b>										
	Marina Water Cost Center Share	\$497,710	\$3,111,120	\$2,641,800	\$382,500	\$750,000	\$62,500	\$16,439,300	\$23,884,930	
	Marina Sewer Cost Center Share	\$106,680	\$36,400	\$131,250	\$17,500	\$210,000	\$17,500	\$168,700	\$688,030	
	Ord Water Cost Center Share	\$1,070,970	\$6,615,680	\$5,618,200	\$815,000	\$1,620,000	\$135,000	\$34,954,600	\$50,829,450	
	Ord Sewer Cost Center Share	\$213,360	\$72,800	\$248,750	\$35,000	\$420,000	\$35,000	\$289,200	\$1,314,110	
<b>Total Costs</b>										
	Marina Water	\$557,710	\$3,761,935	\$2,641,800	\$382,500	\$750,000	\$444,500	\$18,323,300	\$26,861,745	
	Marina Sewer	\$206,680	\$96,400	\$461,250	\$77,500	\$1,108,000	\$671,500	\$8,211,600	\$10,832,930	
	Ord Water	\$1,934,370	\$10,280,680	\$7,888,200	\$2,198,000	\$3,950,000	\$3,475,000	\$73,054,100	\$102,780,350	
	Ord Sewer	\$571,360	\$7,054,170	\$418,750	\$1,232,454	\$2,674,000	\$2,490,000	\$24,254,081	\$38,694,815	
	<b>Total</b>	<b>\$3,270,120</b>	<b>\$21,193,185</b>	<b>\$11,410,000</b>	<b>\$3,890,454</b>	<b>\$8,482,000</b>	<b>\$7,081,000</b>	<b>\$123,843,081</b>	<b>\$179,169,840</b>	

**Marina Coast Water District  
DRAFT Five-Year CIP**

CIP No.	PROJECT DESCRIPTION	FY 2019-20 Estimated	FY 2020-21 Proposed	FY 2021-22 Proposed	FY 2022-23 Proposed	FY 2023-24 Proposed	FY 2024-25 Proposed	OUT YEARS	TOTAL	CATEGORY
	<b>Water Augmentation</b>									
RW-0156	RUWAP - Transmission Main & Reservoir	\$10,510,327	\$0	\$0	\$0	\$0	\$0	\$0	\$10,510,327	
RW-0306	RUWAP - Imjin Parkway Reservation Rd. to Abrams Dr.	\$50,000	\$885,000	\$0	\$0	\$0	\$0	\$0	\$935,000	
RW-0174	RUWAP - Distribution System	\$200,000	\$11,239,582	\$0	\$0	\$0	\$0	\$0	\$11,439,582	
	Subtotal	\$10,760,327	\$12,124,582	\$0	\$0	\$0	\$0	\$0	\$22,884,909	